Course: Audio/Video Production

Teacher Name: MarQuais Kinsey
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Conference Period: 9:15am - 10:10am
Tutoring Opportunities: Wednesdays, 4:30pm-5:30pm or by appointment

- **Class Materials:**
  Learning Audio and Video Production - Student Edition
  > **Publisher: Pearson**
  > **Print ISBN: 9780134679747, 0134679741**
  > **eText ISBN: 9780134685748, 0134685741**
  > **Edition: 1st**
  > **Copyright year: 2018**
- **USB – C**
- **Lightning Cable**
- **Thunderbolt Cable**
- **Android Cable**
- **Headphones**

Access to Canvas and Office365 tools is available to students through our Single Sign-on Portal (SSO). Students receive their SSO login during enrollment.

Course Description:
Students will learn the technology to create and manage professional-level video presentations. Pre-production planning (scriptwriting, storyboarding, shot preparation, and tools), production (cameras, lighting, sets, and direction) and post-production (editing, master creation and delivery) will be emphasized using short documentaries and exercises as the basis for mastery

Course Goals:
Students who complete this course successfully will be able to:

- capture audio and video using basic audio & video equipment
- edit video and audio files
- create a visual story based on a three-act structure
- export final project/video files to current industry standards & platforms

Student Evaluation:
The grading system for this course is as follows:

- Grade averaged 60% Major 40% Minor
- Major grades – tests (including District Common Assessments, projects, final essays, research papers, presentations); minimum three per six weeks

- Minor grades – quizzes, daily assignments, journals; minimum four per six weeks
- Each six weeks will count as 1/3 of the semester grade.
- A letter system (S, N, U) is used to report a student's conduct based on proper/responsive conduct and citizenship
- Per Board Policy EIA (LOCAL), "The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a **failing** grade. This policy applies only to initial identified major grades and does not apply to daily assignments and quizzes. Upon reteach and retest, the new test, project, etc. recorded will be a high score of 70%.
- Official grades will be in Skyward only and can be accessed by student and parent through Family Access.

- **Assignments, exams, expectations outside of the classroom:**
  Students will sometimes need to record audio/video clips for projects & assignments during class time and when they're away from class (school) as well. The nature of any audio/video content acquired or viewed should adhere to the standards set forth in the EMS ISD Student Code of Conduct.
- From time to time, there will be opportunities outside of class time to engage in district events and scenarios that feature hands-on experiences using audio/video gear. Students are encouraged to take part in these extra opportunities but participation it is not mandatory.

Attendance/Tardy Policy/Make-Up Work:
A student is encouraged to speak with his or her teacher if the student knows of an absence ahead of time, including absences for extracurricular activities, so that the teacher and student may plan any work that can be completed before or shortly after the absence. Please remember the importance of student attendance at school and that, even though absences may be excused or unexcused, all absences account for the 90 percent threshold in regard to the state laws surrounding "attendance for credit or final grade."

Classroom Expectations:
- Follow all school district policies, procedures and copyright guidelines.
- Don't copy/modify software, hard drive, or shortcuts unless instructed to do so.
- The computers are for academics purposes so remember to stay on task and within the designated application for the assignment/project.
- Be kind to others and be mindful when taking breaks. There may be someone waiting for you to get back so that they can take their break.
- Keep work area neat and free of safety hazards.
- Keep backpacks in designated area.
- Keep food or drinks in the designated area.
- Report any damaged equipment immediately.
- When working on audio/video assignments, use of your headphones is important so you're not distracting other peers.

Preliminary Schedule of Topics, Readings, and Assignments
Subject to change and is contingent on student progress.
- 1st Six Weeks: Intro to web-based systems used in the industry; refresher on the basics.

- 2nd Six Weeks: Pre-Production; Screenwriting, Storyboards, and Script Breakdowns

- 3rd Six Weeks: Production; Equipment and crew essentials

- 4th Six Weeks: Post-production; Editing, Sound, Graphics and Color

- 5th Six Weeks: Distribution for Film/TV

- 6th Six Weeks: Student Portfolio

Academic Integrity: Update from GRH
Academic integrity values the work of individuals regardless if it is another student's work, a researcher, or author. The pursuit of learning requires each student to be responsible for his or her academic work. Academic dishonesty is not tolerated in our schools. Academic dishonesty, includes cheating, copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or other supervising professional employee and considers written materials, observation, or information from students. Students found to have engaged in academic dishonesty shall be subject to disciplinary and/or academic penalties. The teacher and campus administrator shall jointly determine such action.